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Gareth Owens LL.B Barrister/Bargyfreithiwr
Head of Legal and Democratic Services
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: ALL MEMBERS OF THE COUNCIL

CS/NG

8 May 2013

Nicola Gittins on 01352 702345
nicola.gittins@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **FLINTSHIRE COUNTY COUNCIL** will be held in the **COUNCIL CHAMBER, COUNTY HALL, MOLD CH7 6NA** on **TUESDAY, 14TH MAY, 2013** at **11.00 AM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
To receive any declarations of interests from Members.
- 3 **CHAIR'S REVIEW OF THE YEAR 2012/13**

County Hall, Mold. CH7 6NA
Tel. 01352 702400 DX 708591 Mold 4
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug. CH7 6NR
Ffôn 01352 702400 DX 708591 Mold 4
www.siryfflint.gov.uk

The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

4 **ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2013/14, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

5 **APPOINTMENT OF VICE CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2013/14, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

6 **APPOINTMENT OF LEADER OF THE COUNTY COUNCIL**

To appoint a Leader of the Council for 2013/14.

7 **APPOINTMENT OF THE CABINET BY THE LEADER**

To receive and note the Leader of the Council's choice of Deputy Leader and other Councillors to serve on the Cabinet.

8 **CONSTITUTIONAL MATTERS: COMMITTEES AND OUTSIDE BODIES**
(Pages 1 - 26)

Report of Head of Legal and Democratic Services attached.

9 **SCHEDULE OF MEMBER REMUNERATION** (Pages 27 - 32)

Report of Democracy and Governance Manager attached.

10 **SOCIAL MEDIA PROTOCOL** (Pages 33 - 40)

Report of Head of Legal and Democratic Services attached.

11 **COUNTY COUNCIL DIARY OF MEETINGS 2013/14** (Pages 41 - 54)

Report of Chief Executive attached.

FLINTSHIRE COUNTY COUNCIL

REPORT TO: **FLINTSHIRE COUNTY COUNCIL**

DATE: **TUESDAY, 14 MAY 2013**

REPORT BY: **HEAD OF LEGAL AND DEMOCRATIC SERVICES**

SUBJECT: **CONSTITUTIONAL MATTERS: COMMITTEES AND
OUTSIDE BODIES**

1.00 PURPOSE OF REPORT

1.00 To deal with those matters which require decisions at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1 (vii)-(xiv). Those matters are set out in separate paragraphs.

2.00 APPOINTMENT OF COMMITTEES

2.01 The Council's Procedure Rules require the Annual Meeting to appoint at least one Overview & Scrutiny Committee, a Democratic Services Committee, an Audit Committee, a Planning & Development Control Committee, a Standards Committee, a Licensing Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are Executive functions. The Constitution presently provides for the appointment of the following Committees:-

1. Audit
2. Community Profile and Partnership Overview & Scrutiny
3. Constitution Committee
4. Corporate Resources Overview & Scrutiny
5. Democratic Services Committee
6. Environment Overview & Scrutiny
7. Housing Overview & Scrutiny
8. Licensing Committee
9. Lifelong Learning Overview & Scrutiny
10. Planning and Development Control
11. Social and Health Care Overview & Scrutiny
12. Standards Committee

2.02 Having made several changes at the last Annual Meeting (eg. creation of a Democratic Services Committee and dissolution of the Overview and Scrutiny Co-ordinating Committee) it is not proposed that any changes be made at this Annual Meeting. It should be noted that the Democracy Bill, when in force, will permit the Democratic Services Committee to be given other functions so it could be combined with the Constitution Committee at some future point.

3.00 DETERMINATION OF THE SIZE OF COMMITTEES

3.01 The Annual Meeting must decide upon the size of each of the Committees it has appointed. The Constitution presently makes provision for the size of those Committees as set out below:-

Audit Committee	7
Constitution Committee	21
Democratic Services Committee	21
Licensing Committee	12
Each of the Overview & Scrutiny Committees	15
Planning and Development Control Committee	21

3.02 The size of committees should reflect the need to achieve a fair political balance and any changes to the existing size will require corresponding amendments being made to the Constitution.

4.00 TERMS OF REFERENCE OF COMMITTEES

4.01 The Annual Meeting is required to decide the terms of reference of the committees that it appoints. The existing terms of reference of the existing committees are set out in Part 2 of the Constitution.

4.02 No changes are proposed to the terms of reference for any of the committees. Members are therefore recommended to confirm their existing terms of reference.

5.00 POLITICAL BALANCE – ANNUAL REVIEW

5.01 The Annual Meeting is required to decide the allocation of seats to political groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 as amended.

5.02 The basis of the statutory requirement is that committee seats should be allocated to political groups in so far as practicable in the same proportion as those groups have to the total membership of the County Council.

5.03 The allocation of seats on committees to the political groups will need to recognise that:-

- (i) There must be no one group committees.
- (ii) Where there is a majority group it is entitled to a majority upon every committee. (This does not apply where the largest group does not have an overall majority).

- (iii) The total number of seats allocated to each political group should be (in so far as is practicable) in the same proportion as those groups strengths upon the full Council.
- (iv) Each committee should (so far as is practicable) have the same proportional division between political groups as is represented upon the full Council.

5.04 In relation to the Audit and Democratic Services Committees, the Local Government (Wales) Measure limits the number of Cabinet Members on each committee to a maximum of one and that one to not be the Leader. At a meeting of the Audit Committee it was of the view there should be no Cabinet Members on it.

5.05 Attached as Appendix A is the current calculations of political balance and allocation of committee seats. The table at Appendix 1 shows one possible allocation of seats. Council may choose to allocate places in a different manner, for example it might decide that a different Overview & Scrutiny Committee should have only 6 places for the Labour Group.

5.06 Council needs to decide which committees each of the two non-aligned Members, Councillors T Newhouse and D Williams, should sit on from the 5 places allocated to them. One being on 2 committees and the other on 3 committees.

6.00 APPOINTMENT OF CHAIRS OF STANDING COMMITTEES

6.01 Council Procedure Rule 1.1(x) requires that the County Council appoint the chairs of the standing committees, except the Standards, Overview & Scrutiny and Audit Committees.

6.02 The committee chairs are appointed by different bodies and some are subject to restrictions. A table showing which body appoints which chair and what restrictions (if any) apply is set out below:

Committee	Who Appoints the Chair?	Any Restrictions?
Audit Committee	Audit Committee	Cannot be a member of a group represented on the Cabinet (Local Government Wales Measure 2011)
Democratic Services Committee	Council	Cannot be a Cabinet Member (LGW Measure 2011)

Committee	Who Appoints the Chair?	Any Restrictions?
Constitution Committee	Council	None
Overview & Scrutiny Committees	Council decides from which group the chair comes	Council must allocate chairs based on the size of each group (LGW Measure 2011)
Licensing	Council	None
Planning	Council	None
Standards Committee	Standards Committee	Must be an independent member (Standards Committees (Wales) Regulations 2001)

- 6.03 The chairs of Overview and Scrutiny are chosen by the political groups and depend on the strength of the various groups and which have seats on the Cabinet. Although Council can change the political group that will chair each Overview & Scrutiny Committee, it is your officer's suggestion that the allocations remain as at present.

Overview & Scrutiny Committees:	Group to Choose Chair:
Community Profile & Partnerships	Independent Alliance
Corporate Resources	Liberal Democrat
Environment	Conservative
Housing	Labour and/or Independent
Lifelong Learning	Labour and/or Independent
Social & Health	Labour and/or Independent

7.00 LOCAL CHOICES ISSUES

- 7.01 The Council is also required to agree such part of the Scheme of Delegation as the Council determines it is for the Council to agree. This relates to those local choice functions which can be decided either by the Council or the Cabinet and/or delegated to officers. The table of Local Choice Functions is included in Part 3, Section A, Table 3 of the Constitution. Members are recommended to confirm or otherwise the existing Local Choice Functions.

8.00 NOMINATIONS TO INTERNAL BODIES

8.01 The existing Scheme of Delegation provides for an Appointments Committee for first and second tier officers comprising 7 Members. This is not a standing committee and is convened when required by seeking nominations from Group Leaders. In the past it has been usual for Committee Members to be politically balanced including the relevant Cabinet Member. The Council has previously agreed that the Chair or Vice-Chair of the relevant Overview and Scrutiny Committee be one of the Members of the Committee. It is recommended Council continues the previous practice.

9.00 NOMINATIONS TO OUTSIDE BODIES

9.01 Appendix B contains the outside bodies to which the Council makes appointments and the current appointments. The Council is recommended to delegate to the Chief Executive in consultation with Group Leaders and non aligned Members any changes to these appointments to these bodies.

10.00 STANDARDS COMMITTEE

10.01 The Standards Committee includes five independent members, a Community Council member and three Councillors not to be the Council Leader or Cabinet Members. The three members were appointed at the last AGM for 4 years.

11.00 PROGRAMME OF ORDINARY MEETINGS

11.01 A draft programme of meetings is attached to the agenda as a separate report.

12.00 RECOMMENDATIONS

- 12.01 (a) To determine the Council's standing committees.
- (b) To determine the size of the Council's standing committees.
- (c) To determine the political balance of committee seats.
- (d) To determine the chairs of the following committees:
- Constitution
 - Democratic Services
 - Licensing
 - Planning and Development Control

- (e) To confirm that the following groups will select the chairs of the Overview and Scrutiny Committees as set out below:

Community Profile & Partnerships	Independent Alliance
Corporate Resources	Liberal Democrat
Environment	Conservative
Housing	Labour and/or Independent
Lifelong Learning	Labour and/or Independent
Social & Healthcare	Labour and/or Independent

13.00 FINANCIAL IMPLICATIONS

13.01 None as a result of this report.

14.00 ANTI POVERTY IMPACT

14.01 Not applicable.

15.00 ENVIRONMENTAL IMPACT

15.01 Not applicable.

16.00 EQUALITIES IMPACT

16.01 Not applicable.

17.00 PERSONNEL IMPLICATIONS

17.01 Not applicable.

18.00 CONSULTATION REQUIRED

18.01 Constitution Committee.

19.00 CONSULTATION UNDERTAKEN

19.01 Constitution Committee.

12.00 APPENDICES

Appendix A – Political Balance Calculations
Appendix B – Current List of Outside Bodies

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

The Council's Constitution

Contact Officer: Gareth Owens
Telephone: 01352 702344
Email: gareth.legal@flintshire.gov.uk

APPENDIX A

	Total Number of Committee Places	Number of Committee Places Group Entitled To
Labour 31 Members	172	$\frac{31}{70} \times 172 = 76$
Independent Alliance 10 Members	172	$\frac{10}{70} \times 172 = 24$
Conservative 8 Members	172	$\frac{8}{70} \times 172 = 20$
Liberal Democrats 7 Members	172	$\frac{7}{70} \times 172 = 17$
New Independents 6 Members	172	$\frac{6}{70} \times 172 = 15$
Independent 6 Members	172	$\frac{6}{70} \times 172 = 15$
Non-aligned 2 Members	172	$\frac{2}{70} \times 172 = 5$

POLITICAL BALANCE

	Labour 31 Members	Independent Alliance 10 Members	Cons 8 Members	Liberal Democrats 7 Members	New Independents 6 Members	Independent 6 Members	Non-Aligned 2 Members	Total On Committee
Lifelong Learning OSC	6	2	2	2	2	1	0	15
Housing OSC	7	2	2	1	2	1	0	15
Corporate Resources OSC	7	2	2	1	1	2	0	15
Social & Health OSC	7	2	1	1	1	2	1	15
Environment OSC	7	2	1	2	1	1	1	15
Community Profile & Partnerships OSC	7	2	1	2	1	1	1	15
Planning	9	3	3	2	2	1	1	21
Licensing	5	2	1	1	1	1	1	12
Audit	3	1	1	1	0	1	0	7
Constitution	9	3	3	2	2	2	0	21
Democratic	9	3	3	2	2	2	0	21
Total to Group	76	24	20	17	15	15	5	172



MEMBERSHIP OF OUTSIDE BODIES

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Civic & Members Services
Corporate Services
County Hall
Mold
Flintshire
CH7 6NR

Karen Jones / Lesley Wood (01352) 702151
Robert Robins (01352) 702320

Amended on 3rd May 2013

**FLINTSHIRE COUNTY COUNCIL
MEMBERSHIP OF OUTSIDE BODIES**

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
The Alliance (formerly Alliance for Regional Aid)	2	Bernie Attridge & Peter Macfarlane	Until May 2017	Mrs. Joan Dixon, Principal Policy Officer, 9 Regent Street, Barnsley, S70 2EG Tel: 01226 200768 joan@ccc-alliance.org.uk
Argoed Sports Association	2	Amanda Bragg & Hilary McGuill	Until May 2017	The Secretary, Argoed Sports Ass. c/o Argoed Sports & Social Club, Snowdon Avenue, Bryn y Baal, Mold, Flintshire.
Arts Council of Wales (North Wales Area Committee)	1 + 1 Officer	David Evans	Until May 2017	Miss. Helen Williams, Arts Council for Wales (North Wales Area Committee) 36 Princes' Drive, Colwyn Bay, LL29 8LA Tel: 01492 539758/01492 533440 contactus@aandbcymru.org.uk Helen.williams@artswales.org.uk

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OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Association for Public Service Excellence (APSE)	1 + 1 Officer	Aaron Shotton	Until May 2017	Debbie Johns, Principal Adviser Ass. for Public Service Excellence, 2 nd Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 djohns@apse.org.uk
Association for Public Service Excellence (APSE) Transformation Strategic Forum	1	Arnold Woolley	Until June 2013	Debbie Johns, Principal Adviser Ass. for Public Service Excellence, 2 nd Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 djohns@apse.org.uk
Association for Public Service Excellence (APSE) Housing & Building Maintenance Advisory Group	1	Arnold Woolley	Until Sept 2013	Debbie Johns, Principal Adviser Ass. for Public Service Excellence, 2 nd Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 djohns@apse.org.uk
Buckley Sports Facility Consultative Committee	3 + 2 Officers	Ron Hampson, Carol Ellis & Dennis Hutchinson	Until May 2017	Mr. Jeff Shields Facility Manager, Buckley Sports Centre Mill Lane, Buckley CH7 3HQ Tel: 01244 845440 Jeff.shields@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Cadwyn Clwyd		Peter Macfarlane	Until May 2017	Lowri Owain Cadwyn Clwyd Llys Clwyd Lon Parcwr Business Park Ruthin Denbighshire LL15 1NJ Tel: 01824 705802 admin@cadwynclwyd.co.uk
Clwyd Alyn Housing Association Housing Inter Agency Meeting	1 + 1 Officer	Helen Brown	Until May 2017	Mrs. Phillipa Pierce Buxton, Care & Support Co-Ordinator, Clwyd Alyn Housing Association, Unit 14, St. Asaph Business Park, Glascoed Road, St. Asaph. LL17 0LG
Clwyd Pension Fund	3	Haydn Bateman, Alan Diskin & Ted Evans Brian Dunn substitute for Ted Evans and Haydn Bateman Ron Hampson substitute for Alan Diskin	Annual Appointment	Mr P Latham, Pension Fund Manager County Hall Tel: 01352 702264
Clwyd Powys Archaeological Trust	1 + 1 Officer	Carolyn Thomas	Until May 2017	Mr. Chris Martin, 7a Church Street, Welshpool, Powys, SY21 7DL Tel: 01938 553670 chrismartin@cpat.org.uk
Clwyd Theatr Cymru Board of Governors	13	Tim Newhouse, Veronica Gay, David Mackie, Marion Bateman, Hilary Isherwood, Robin Guest, Chris Bithell, Ron Davies, Peter Macfarlane, Derek Butler, David Evans, Cindy Hinds, Patrick Heesom	Until May 2017	Ms. Julia Grime General Manager Clwyd Theatr Cymru. Tel: 01352 701561

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Clwydian Range Area of Outstanding Natural Beauty	4 + 2 Officers	Nancy Matthews, Colin Legg Nigel Steele-Mortimer & Carolyn Thomas	Until May 2017	Mr. Howard Sutcliffe, AONB Officer, Loggerheads Country Park, Loggerheads, Mold. CH7 5LH Tel: 01352 810614 howard.sutcliffe@denbighshire.gov.uk
Coed Llai Sport and Social Club	2	Ray Hughes and vacancy	Until May 2017	Mr Steven Davies, Chair 7 Llys Bedw Leeswood Flintshire CH7 4UF Mobile no. 07715 107 724
Community Health Council Flintshire Area Committee (Betsi Cadwalader)	3	Hilary McGuill, Chris Jones and Carol Ellis	2 Year Term	Mr. Alan Starkey, Department for Health, Social Services & Children Welsh Assembly government Cathays Park, Cardiff CF10 2NQ Tel: 029 2082 3875 alan.starkey@wales.gsi.gov.uk Chief Officer, Betsi Cadwaladr Community Health Council, 11 Chestnut Court, Parc Menai, Bangor, Gwynedd LL57 4FH admin@bcchc.org.uk
Connah's Quay Sports Centre Management	4 + 2 Officers	Peter Macfarlane, Paul Shotton, Ian Dunbar and Ian Smith	Until May 2017	Mrs. Sue Lloyd, Connah's Quay High School, Golftyn Lane, Connah's Quay, Deeside, CH5 4BH Tel: 01244 823001.

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Deeside and Yale Colleges Amalgamation Shadow Board	1	Tony Sharps	Until May 2017	Bethan Lloyd-Jones Deeside College, Kelsterton Road Connahs Quay, CH5 4BR Tel: 01244 831531 ext 4107 Lloyd-b@deeside.ac.uk & Maxine Nolan Yale College, Grove Park Road, Wrexham, LL12 7AB Tel: 01978 316413 MLN@yale-wrexham.ac.uk
Deeside College Corporation	1	Tony Sharps	Until May 2017	Mr. Steve Jackson, Deeside College Further Education Centre, Mold, Flintshire, CH7 1HB Tel: 01244 831531 jacksos@deeside.ac.uk
Deeside Community Arts	2 + 2 Officers	David Evans and Patrick Heesom	Until May 2017	Mr. Charles Jenkins, Secretary, Deeside Community Arts, Delfryn, Calcoed, Holywell, Flintshire. Tel: 01352 719151 dc.arts@btopenworld.com
Environment Protection Advisory Committee for Wales	1	Kevin Jones	Until May 2017	Lorraine D'Agnilli, HR & Executive Officer Welsh Local Government Association Local Government House, Drake Walk, Cardiff, CF10 4LG Tel: 029 2046 8627 lorraine.dagnilli@wlga.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Environmental Protection U.K. North West Division	2 + 3 Officers	David Evans and Kevin Jones	Until May 2017	Mr. John Dinsdale, Secretary, Environmental Protection U.K., c/o Oldham Metropolitan Borough Council, Environmental Services Directorate, Chadderton Town Hall, PO Box 586 Middleton Road Chaddertons, Oldham, OL1 9FA Tel: 0161 770 4492 John.dinsdale@oldham.gov.uk
Flintshire Community Safety Executive	2	Aaron Shotton and Glenys Diskin	Until May 2017	Mrs. Sian Jones, Policy Officer Crime & Disorder, Corporate Policy County Hall, Mold, Flintshire. Tel: 01352 702211
Flintshire Disability Forum	1	Chris Jones	Until May 2017	Mr Eric Owen (Treasurer) Flintshire Disability Forum c/o Old Town Hall Earl Road Mold CH7 1AB Tel:- 01352 756618 & 01352 755546
Flintshire Furniture Recycling	2	Veronica Gay and David Wisinger	Until May 2017	Mr. G. Parry, Flintshire Furniture Recycling, Unit 16 Castle Park, Flint, Flintshire CH6 5XA
Flintshire Rural Partnership	1	Peter Macfarlane	Until May 2017	Sharon Barlow, Environment, County Hall, Mold, Flintshire Tel: 01352 702135

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Flintshire Sports Council	4 + 3 Officers	Ian Dunbar, David Wisinger, Peter Macfarlane and Ray Hughes	Until May 2017	Leisure Services Manager, Lifelong Learning, Flintshire County Council, County Hall, Mold, Flintshire. Tel: 01352 702452
Flintshire Tourism Association	1	Peter Macfarlane	Until May 2017	David P. Evans, Tourism Manager, Environment, Flintshire County Council County Hall, Mold, Flintshire. Tel: 01352 702468
Food Waste Joint Committee	2	Aaron Shotton and Kevin Jones	Until May 2017	Samantha Thompson Project Co-ordinator NE Hub Kinmel Park Depot, Kinmel Park, Bodelwyddan, Denbighshire, LL18 5UX Tel:01824 712112 samantha.thompson@denbighshire.gov.uk
Greenfield Valley Trust Ltd	2	Peter Curtis and Rosetta Dolphin	Until May 2017	Ian Jones Company Secretary Greenfield Valley Trust Ltd, Basingwerk House Greenfield Valley Greenfield, Holywell Flintshire, CH8 7GH cqtclerk@connahs-quay.co.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Groundwork North Wales	1	Peter Macfarlane	Until May 2017	Karen Balmer CPFA Executive Director Groundwork North Wales 3-4 Plas Power Road Tanyfron Wrexham LL11 5SZ
Hawkesbury Community Centre Management Cttee	3	Ron Hampson, Dennis Hutchinson and Carol Ellis	Until May 2017	Mr. P. Lancaster Secretary to Management Committee, Hawkesbury Community Centre, c/o 34 Maxwell Road, Buckley, Flintshire, CH7 3JF.
Health, Social Care and Well-being Partnership Board	2 +1 Officer	Chris Jones and Carol Ellis	Until May 2017	Judith Evans, Directorate Team, Community Services, Flintshire County Council, County Hall, Mold, Flintshire. Tel: 01352 702523
Heather & Hillforts	1	Carolyn Thomas	Until May 2017	David Sheil Denbighshire Countryside Service Loggersheads, Denbighshire Tel: 01352 810614
John Wynne School and Exhibition Trusts	2	Chris Bithell and Nigel Steele-Mortimer	Until May 2017	Mrs. Jane Jones, 19 Bron Haul, Trelawnyd, Rhyl, LL18 6DU
Joint Council for Wales Executive Committee	2 + 1 Officer	Billy Mullin and Aaron Shotton Aaron Shotton	Until May 2017	Mrs. Helen Stappleton, Head of Human Resources, Flintshire County Council, County Hall, Mold. Tel: 01352 702720

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Leeswood Community Centre Management Committee	2	Ray Hughes and Vacancy	Until May 2017	Mrs M Heyward, The Secretary, Leeswood Community Centre, 7 Bron Allt, Leeswood, Nr. Mold, Flintshire, CH7 4RZ .Tel: 01352 771188
Llwyni Strategy Group	2	Ian Smith and Ian Dunbar	Until May 2017	Mr. Tony Perry, 10 Ridgeway Close, Connah's Quay, Flintshire, CH5 4LZ Tel: 01244 831725 parc@fsmail.net or Mr Tom Woodall. Countryside Service, Wepre park, Wepre Drive, Connah's Quay, CH5 4HL Tel: 01244 814931, tom.woodall@flintshire.gov.uk
Local Access Forum	1	David Evans	Until May 2017	Mr David Davies Secretary to Local Access Forum Principal Solicitor County Hall Tel: 01352 702325
Management Committee of the Daniel Owen Community Centre	2	Chris Bithell and Robin Guest	Until May 2017	Chairman Roy Marsh C/o Daniel Owen Community Centre, Daniel Owen Precinct, Earl Road, Mold, CH7 1AP Tel : 07922763734 / 01352 754792 danielowen.ca@hotmail.co.uk
Mersey Dee Alliance	1 + 1 Officer	Bernie Attridge	Until May 2017	Mersey Dee Alliance, c/o Melissa Parsons, Cheshire West & Chester Council, c/o 4 Civic Way, Ellesmere Port, CH65 0BE Tel: 0151 336 6564 Melissa.parsons@cheshirewest.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Mold Town Partnership Executive Committee	1	Peter Macfarlane	Until May 2017	Niall Waller Economic Development Manager Flintshire County Council Environment Directorate , County Hall Mold, CH7 6NB Tel: 01352 702137 Fax:: 01352 702050 Email: niall.waller@flintshire.gov.uk
North Wales Deaf Association	1	Peter Curtis	Until May 2017	Holly Parry, Administrator, North Wales Deaf Association Unit 7/9, Conwy Business Centre Junction Way Llandudno Junction Conwy LL31 9XX Tel: 01492 563470 info@deafassociation.co.uk
North Wales Economic Ambition Board	1	Peter Macfarlane	Until May 2017	Glesni Williams Support & Information Senior Officer Support Service Gwynedd Council Council Offices Shirehall Street Caernarfon Gwynedd LL55 1SH

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
North Wales Economic Forum	1 + 1 Officer	Peter Macfarlane	Until May 2017	Mrs. Janice Johnson Seminar Administrator, Business Point, Coleg Llandrillo Cymru, Unit 6, St Asaph Business Park. St Asaph Denbighshire LL17 0LJ Tel: 08545 4505960 j.johnson@llandrillo.ac.uk
North Wales Fire Authority Executive Panel	6 2	Paul Shotton, Ian Dunbar, Mike Reece, Owen Thomas, Hilary McGuill and Brian Dunn Brian Dunn and Ian Dunbar	Until May 2017	Miss Alwen Davies, Member Liaison Officer North Wales Fire & Rescue Service, St. Asaph Business Park, St. Asaph, Denbighshire Tel: 01745 535286 alwen.davies@nwales-fireservice.org.uk
North Wales Police Authority	2	Glenys Diskin and Amanda Bragg	Annual Appoint- ment	Meinir Mai McCall, P.A. to Chief Executive & Chairman, North Wales Police Authority, Glan y Don, Colwyn Bay, LL29 8AW Tel: 01492 804903 NWPA@nthwales.pnn.police.uk
North Wales Psychiatric Fund	1	Trefor Howorth	Until May 2017	Lynda Davies, Secretarial Support to Hilary Owen, Ablett Unit, Ysbyty Glan Clwyd, Bodelwyddan, Denbighshire, LL18 5UJ Tel: 01745 445631 Lynda.davies3@wale.nhs.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
North Wales Residual Waste Partnership	2	Aaron Shotton and Kevin Jones	Until May 2017	Steve Jones, Head of Streetscene Stephen O Jones/Environment/Flintshire/GB@Flintshire Tel 01352 704700
North Wales Safer Communities Board	1	Aaron Shotton	Until May 2017	Sian Jones, Team Leader Community Protection ext 2132
North Wales Trunk Road Agency Joint committee	1	Bernie Attridge	Until May 2017	Steve Jones, Head of Streetscene Stephen O Jones/Environment/Flintshire/GB@Flintshire Tel 01352 704700
North Wales Waste Planning Member Group	2	Bernie Attridge and David Wisinger	Until May 2017	Mr. Mike Pender, Policy Information & Research Manager, Denbighshire County Council, Trem Clwyd, Canol y Dre, Ruthin, LL15 1QA
Popeth Cymraeg – Welsh Unlimited (formerly Canolfan Iaith Clwyd)	1	Gareth Roberts	Until May 2017	Mr. Ioan Talfryn, Welsh Language Centre, Lenten Pool, Denbigh, LL16
Quarry Liaison Groups		Local and adjoining ward Members as appropriate	Until May 2017	Celeste Ringrose, Planning Development Control, Environment, Flintshire County Council, County Hall, Mold, Flintshire.

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
SACRE *	8	Chris Bithell, Colin Legg, Carolyn Thomas, Nigel Steele-Mortimer, Adele Davies-Cooke, Hilary Isherwood, David Mackie and 1 vacancies	Until May 2017	Tracy Waters, Committee Services, County Hall, Mold. Tel: 01352 702331
School Budget Forum	2	Aaron Shotton and Chris Bithell	Until May 2017	Maureen Potter, Committee Services, County Hall, Mold Tel: 01352 702322
Shotton Community Association	2	Ron Davies and David Evans	Until May 2017	Mrs. Helen Hill, Secretary, Shotton Community Council, 2 Kent Avenue, Shotton, Deeside, Flintshire, CH5 1BE Tel: 01244 823655 helsapoppin@hotmail.co.uk
Taith Consortium	2	Bernie Attridge and Tony Sharps	Until May 2017	Iwan Prys Jones, Taith Executive Officer, Environment, Flintshire County Council, County Hall, Mold, Flintshire. Tel: 01352 704541
Talacre Warren and Gronant Dunes Consultative Board	3	Sharon Williams, Glyn Banks and Patrick Heesom	Until May 2017	Mr Tom Woodall Flintshire County Council Wepre Park Connah's Quay Tel: 01244 814931 tom.woodall@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
TA Voluntary Reserve	1	Ron Hampson	Until May 2017	Kevin Rowan, Office Manager, Reserve Forces & Cadets Ass. For Wales, Centre Block, Maindy Barracks, Cardiff ,CF14 3YE. Tel: 02920 375735 Wa-ceps@wa.rfca.cod.uk
Tourism Partnership North Wales	1	Peter Macfarlane	Until May 2017	Ms. Sian Williams, Partnership Secretary, Tourism Partnership North Wales, 25 St. Asaph Business Park, St. Asaph LL17 0LJ Tel: 01745 589020 Sian.williams@tpnw.org
University of Wales, Bangor (Court)	1	Chris Bithell	Until May 2017	Dr. Sue Burton, Vice Chancellor's Office, University of Wales, Bangor, Gwynedd, LL57 2DG Tel:01248 388408 aos216@bangor.ac.uk
Valuation Tribunal for Wales North Wales Region – Joint Appointing Panel (Flintshire) Area	1	Alan Diskin	Until May 2017	Gillian Kind, Clerical Officer, North Wales Region, Government Buildings Block A (L1) Sarn Mynach Llandudno Junction LL31 9RZ Tel: 03000 625350 Northwales.vt@vto.gsx.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Voluntary Council for Wales	1	Trefor Howorth	Until May 2017	Mike Dupree, Help Unit, Council for Voluntary Action, Baltic House, Mount Stuart Square, Cardiff, CF10 5FH
Wales Council for the Blind	1	Peter Curtis	Until May 2017	Ms. Rebecca Phillips, Administrator, Wales Council for the Blind, 3 rd Floor, Shand House, 20 Newport Road, Cardiff, CF24 0DB Tel: 02920 473954 staff@wcb-ccd.org.uk
Wales Home Safety Council	2 + 1 Officer	Helen Brown and Marion Bateman	Until May 2017	Helen Wilson, Private Sector, Housing Team, Pembrokeshire County Hall, Haverford West, Pembrokeshire, SA61 1TP
Welsh Books Council	1	Chris Bithell	Until May 2017	Mr. Elwyn Jones, Head of Administration & Public Relations Welsh Books Council, Castell Brychan, Aberystwyth, Ceredigion, SY23 2JB Tel: 01970 624151 castellbrychan@cllc.org.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Welsh Border Community Transport	1	Veronica Gay	Until May 2017	Mr. Gary Feather, Welsh Border Community Transport, Town Council Building, The Cross, Mold Road, Buckley, Flintshire, CH7 2AP Tel: 01244 544474 welshborderct@aol.com
Welsh Joint Education Committee	1	Chris Bithell	Until May 2017	Mr. Gareth Pierce, Chief Executive, Welsh Joint Education Committee, 245 Western Avenue, Llandaff, Cardiff, CH5 2YX.
LGA Co-ordinating Committee	1	Aaron Shotton	Until May 2017	Lorraine D'Agnilli, HR & Executive Officer Welsh Local Government Association Local Government House, Drake Walk, Cardiff, CF10 4LG Tel: 029 2046 8627 lorraine.dagnilli@wlga.gov.uk

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: FLINTSHIRE COUNTY COUNCIL

DATE: TUESDAY, 14 MAY 2013

REPORT BY: HEAD OF LEGAL & DEMOCRATIC SERVICES

SUBJECT: SCHEDULE OF MEMBER REMUNERATION

1.00 PURPOSE OF REPORT

1.01 The purpose of the report to approve the council's schedule of member remuneration for 2013/14.

2.00 BACKGROUND

2.01 In December 2012 the Independent Remuneration Panel for Wales ("The Panel") issued its annual report for the year 2013/14. That report determines what payments can be paid to members and co-opted members. Flintshire must implement the report from the date of its annual meeting.

2.02 The Panel's annual report for 2013/14 was the subject of a report by the Democracy & Governance Manager to the council meeting on 29th January. That report explained the need to make various changes to our existing schedule of member remuneration at the council's annual meeting.

3.00 CONSIDERATIONS

3.01 The Panel in its report has decided that the amounts of what it refers to as "basic salaries" and "senior salaries" and the number of "senior salaries" will remain the same for 2013/14. It has, however, determined that a senior salary must be paid to the leader of the largest opposition group where that opposition group comprises at least 10% of the council membership. This payment to be £21,910 which includes the basic salary/allowance of £13,175 so that in effect, the leader of the largest opposition group will in future receive an allowance of £8,735 for that role.

3.02 At present, the schedule of member remuneration does not include the leader of the largest opposition group among the 18 posts entitled to receive a "senior salary". The council therefore needs to decide which of the existing posts should no longer receive a "senior salary". The existing posts in receipt of a "senior salary" are shown in appendix 1.

- 3.03 The council currently pays a mileage rate of 0.40 pence per mile (up to 10,000 miles a year) to members and co-opted members when using their own vehicle to travel to meetings and on other approved duties. The Panel's annual report withdraws the ability for councils to pay less than 45 pence per mile and therefore the council's schedule of member remuneration will have to be amended to increase the rate to 45 pence per mile.
- 3.04 In relation to co-opted members, the Panel's annual report makes two changes to the current arrangements. Firstly, it is now recognised that time spent on attending authorised training events, conferences and pre-meetings with officers qualify for payment to a co-optee of the co-optee's allowance. Previously, the co-optee's allowance could only be paid for attendance at committee meetings. Secondly, the Panel's annual report removes the limit of 10 days which is currently the maximum number of days for which a co-opted member may be paid in any one year. Instead, it is for the council to decide on the maximum number of days for which a co-opted member shall receive payments in any one year. As nearly all committee meetings, training events, conferences and pre-meetings only last half a day, it is believed that the current limit of in effect 20 half days should be sufficient.

4.00 RECOMMENDATIONS

- 4.01 For council to determine:-
- a) Which posts, including the leader of the largest opposition group, should receive a "senior salary".
 - b) To determine the maximum number of days for which a co-opted member may be paid in any one year.
- 4.02 The Democracy & Governance Manager to amend the council's schedule of member remuneration to reflect the decisions in 4.01 and arising from the Panel's annual report for 2013/14.

5.00 FINANCIAL IMPLICATIONS

- 5.01 It is estimated that the changes arising from the Panel's annual report could be approximately £6,000 per annum.

6.00 ANTI POVERTY IMPACT

- 6.01 None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

- 7.01 None as a result of this report.

8.00 EQUALITIES IMPACT

8.01 None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

9.01 None as a result of this report.

10.00 CONSULTATION REQUIRED

10.01 None as a result of this report.

11.00 CONSULTATION UNDERTAKEN

11.01 Panel's annual report considered at council on 29th January 2013.

12.00 APPENDICES

12.01 Appendix 1 – List of posts currently receiving “senior salary”.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

Panel's annual report for 2013/14

Contact Officer: Peter Evans
Telephone: 01352 702304
Email: peter.evans@flintshire.gov.uk

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APPENDIX 1

<u>Band 1</u>	<u>Amount</u> [including Basic Allowance (Salary) of £13,175]
Leader	£47,500
Deputy Leader	£33,460
<u>Band 2</u>	
Cabinet Members	£28,780
<u>Band 3</u>	
Committee Chairs for:- Planning & Development Control Committee Audit Committee Licensing Committee 6 Overview & Scrutiny Committees	£21,910
<u>Band 4</u>	
Chair of Clwyd Pensions Panel	£16,920
Note: A maximum of 18 senior salaries can be paid by Flintshire.	
No Member can receive more than 1 senior allowance (salary).	

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: FLINTSHIRE COUNTY COUNCIL

DATE: TUESDAY, 14 MAY 2013

REPORT BY: HEAD OF LEGAL AND DEMOCRATIC SERVICES

SUBJECT: SOCIAL MEDIA PROTOCOL

1.00 PURPOSE OF REPORT

1.00 To approve the attached Social Media Protocol.

2.00 BACKGROUND

2.01 Members will be aware that there has recently been a lot of discussion in the press about whether the use of social media such as tweeting should be permitted in meetings. In an effort to clarify the position it has been agreed that all authorities will consider adopting a social media protocol at their annual general meetings (though of course each council may adopt something slightly different).

3.00 CONSIDERATIONS

3.01 The protocol is intended to cover social media such as Twitter and Facebook where communication is essentially to an open audience. It is not intended to cover sending emails or texts, which, by their nature, are to a “closed” or preselected group of recipients.

3.02 In order for the protocol to be comprehensive it has sections that deal with the obligations on councillors, officers and members of the press and public. The situation for each is slightly different and the protocol reflects the different considerations.

3.03 In respect of councillors and co-opted members, the intention is to permit the use of social media whilst giving guidance on how to avoid some of the potential pitfalls. Such pitfalls include not only more complex matters like potential defamation claims, but also more straightforward issues such as appearing rude by not paying attention. None of these are issues that cannot be overcome, however, and it is important that Members are free to communicate their views on what is happening in Council meetings in the interests of openness and accountability.

- 3.04 In respect of officers, the position is much clearer. Officers are in meetings to advise Members and should only be using social media at meetings if that is their particular role within the Council. This enables the Council to communicate in a corporate manner.
- 3.05 In respect of members of the press and public, of course, it is more difficult for the Council to impose any restriction. Both the press and public have a right to attend meetings and the use of social media is little different to a reporter reporting on a meeting. As at present, the only condition that can be imposed is that people who use social media do not disrupt the business of the meeting by doing so. However the protocol does ask that people using social media give a fair account of the meeting.
- 3.06 The protocol does not cover the broadcasting or recording of meetings. At present the broadcasting or recording of meetings is at the discretion of the chair, though it is not normally allowed.
- 3.07 Councillors will be aware that we have received money from the Welsh Government in order to web cast our meetings and your officers are currently trying to identify the most cost effective way to achieve that. Should the Council start web casting meetings then some simple supplementary rules (over and above those already in the Constitution) will be needed, which can be adopted at the time. If the Council chooses to broadcast its own meetings then it would also be logical to allow others to do so subject to some simple rules. Again, this can be decided at the time.

4.00 RECOMMENDATIONS

- 4.01 That the Council approves the attached Social Media Protocol.

5.00 FINANCIAL IMPLICATIONS

- 5.01 None directly arising from this report.

6.00 ANTI POVERTY IMPACT

- 6.01 None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

- 7.01 None as a result of this report.

8.00 EQUALITIES IMPACT

- 8.01 Making it easier to report on meetings by permitting the use of social media will reduce the need for people to attend the meetings themselves thus having a small beneficial impact on those with limited mobility.

9.00 PERSONNEL IMPLICATIONS

9.01 None as a result of this report.

10.00 CONSULTATION REQUIRED

10.01 None as a result of this report.

11.00 CONSULTATION UNDERTAKEN

11.01 None as a result of this report.

12.00 APPENDICES

12.01 Appendix 1 – Social Media Protocol

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

As referred to in the report.

Contact Officer: Gareth Owens
Telephone: 01352 702344
Email: gareth.legal@flintshire.gov.uk

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SOCIAL MEDIA PROTOCOL

This protocol applies to

- Councillors and co-opted members of the County Council;
- Officers; and
- members of the press and public wishing to broadcast or transmit images, sound or messages from any meetings of the County Council, its committees or Cabinet.

Openness and Transparency

Flintshire County Council recognises that the public has the right to attend and, where not able to attend, to know and understand what has transpired at meetings of the County Council, its committees and the Cabinet (hereinafter called meetings).

The Council wishes to support the use of social media at meetings. Therefore members, the press and public are able to use social media from any meeting that is open to the public provided that a fair and accurate account is given of the meeting.

The protocol applies to the use of social media, such as Twitter or Facebook, to comment from meetings on what is happening or has happened at that meeting.

Issues for Members of Flintshire County Council

For Councillors and co-opted members (“members”) this protocol forms an addendum to the Code of Conduct and failure to adhere to the protocol could be taken into account when considering whether a breach of the Code of Conduct has taken place.

Courtesy, Respect and Impartiality

Members must make decisions on the basis of all relevant evidence, which includes:

- comments made by the public exercising rights to speak at meetings;
- presentations by officers; and
- comments made during debate by fellow Members of the Council.

Using social media in meetings can be a distraction which can lead to Members missing vital evidence and can also give the impression that members are not listening or paying attention. It is therefore the responsibility of Members to make sure that they take onboard all relevant matters during a meeting, even if they are using social media and that they do not appear discourteous by failing to pay attention, which could be seen as failing to treat others with respect.

Example

One supporter and one objector are each allowed to speak on an application at the Planning and Development Control Committee. Being seen to pay close attention to a supporter and then appearing to pay little heed to an objector, because of using social media, could create the impression that a councillor favours the one side.

Fair, Accurate and Responsible Reporting

It is incumbent upon members using social media to give a fair and accurate account of what transpires. Whilst people are free to express comment (see below for further advice about defamation and Code of Conduct issues) it is important that if they report what is taking place during the debate that they also report the outcome.

If Members of the Council fail to abide by this protocol, they might find that they are in breach of the Code of Conduct for failing to treat others with respect.

Example

During a debate it is possible that a member might violently disagree with a motion that is moved and might thus transmit a note that is scornful of the proposal. However, if the motion were to be voted down in favour of another then it would

create the wrong impression of the meeting not to also transmit the fact that a different resolution was reached.

Defamation and Code of Conduct Issues

Comments made by Members during debate may attract the defence of qualified privilege in respect of subsequent accusations of defamation. However, comments made in social media are unlikely to benefit from this defence.

Likewise, comments made during debate are less likely to be treated as a breach of the Code of Conduct. However, comments made in social media about other people which fail to treat them with respect could be a breach of the Members' Code.

Councillors are also under an obligation not to reveal confidential information. Therefore, the use of social media will not be permitted whilst a meeting is in closed session. Likewise, the outcome of items considered after the exclusion of the press and public is considered to be exempt information until such time as the minute is published.

Members of the Council are also reminded that they must not reveal any confidential or exempt information that is given to them by the Council and that they must comply with the Data Protection Act.

Issues for Officers

For officers the protocol is an addendum to their code of conduct and could form the basis for disciplinary proceedings.

Officers attend meetings in order to advise members. They shall not use social media whilst at meetings unless they are doing so specifically on behalf of the County Council.

Issues for Members of the Press and Public

For members of the press and public the protocol is intended to lay down the procedures that the Council will follow should they wish use social media in meetings. It is important that the use of social media does not interfere with how the meeting is conducted, and any failure to abide by these requirements that leads to disruption of the meeting could result in members of the press and public being asked to stop and/or to leave the meeting at the discretion of the chairman.

The Council would not seek to control what the press or public say, but would ask that they give a fair and accurate account of the content of debate and the outcome.

FLINTSHIRE COUNTY COUNCIL

REPORT TO: **FLINTSHIRE COUNTY COUNCIL**

DATE: **TUESDAY, 14 MAY 2013**

REPORT BY: **CHIEF EXECUTIVE**

SUBJECT: **COUNTY COUNCIL DIARY OF MEETINGS 2013/14**

1.00 PURPOSE OF REPORT

1.01 To consider the draft diary of meetings for 2013/14 as set out in the appendix to this report.

2.00 BACKGROUND

2.01 Following a decision of County Council in March 2010, the diary of meetings is based on a 10 week cycle.

3.00 CONSIDERATIONS

3.01 In addition to the County Council meetings in the 10 weekly cycle there are additional meetings scheduled for the Statement of Accounts, Community Review, HRA and the Budget and the Annual Meeting. In total, there are 9 meetings of County Council scheduled throughout the diary.

3.02 There are also 7 reserved slots in the diary should any special meetings need to be called.

3.03 Overview and Scrutiny Committees are scheduled to meet approximately twice in the 10 week cycle. This enables timely reporting for budget and performance reports, with performance reporting dates being identified throughout the diary.

4.00 RECOMMENDATIONS

4.01 That the draft diary of meetings for 2013/14 be approved.

5.00 FINANCIAL IMPLICATIONS

5.01 None.

6.00 ANTI POVERTY IMPACT

6.01 None.

7.00 ENVIRONMENTAL IMPACT

7.01 None.

8.00 EQUALITIES IMPACT

8.01 None.

9.00 PERSONNEL IMPLICATIONS

9.01 None.

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 Corporate Management Team, Policy, Performance & Partnerships Team and Overview and Scrutiny.

12.00 APPENDICES

12.01 Draft diary of meetings 2013/14.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None.

Contact Officer: Nicola Gittins
Telephone: 01352 702345
Email: nicola.gittins@flintshire.gov.uk

DIARY 2013/14

<u>WEEK</u>	<u>DAY / DATE</u>	<u>10.00AM</u>	<u>2.00PM</u>
6	Monday 2 September 2013	Planning Site Visits	Standards Committee (6pm)
	Tuesday 3 September 2013		
	Wednesday 4 September 2013		Planning & Development Control Committee (1pm)
	Thursday 5 September 2013		Lifelong Learning OSC Q1 Performance Reporting
	Friday 6 September 2013		
7	Monday 9 September 2013		
	Tuesday 10 September 2013		County Council
	Wednesday 11 September 2013	Housing OSC Q1 Performance Reporting	
	Thursday 12 September 2013	Corporate Resources OSC Q1 Performance Reporting	Planning Strategy Group
	Friday 13 September 2013		
8	Monday 16 September 2013		
	Tuesday 17 September 2013	Cabinet (9.30am) Q1 Performance Reporting	
	Wednesday 18 September 2013	Environment OSC Q1 Performance Reporting	Children's Services Forum (4.30pm)
	Thursday 19 September 2013	Schools Budget Forum	Social & Health Care OSC Q1 Performance Reporting
	Friday 20 September 2013		
9	Monday 23 September 2013	Community Profile & Partnerships OSC	
	Tuesday 24 September 2013		

	Wednesday 25 September 2013	Audit Committee (Statement of Accounts)	County Council (Statement of Accounts)
	Thursday 26 September 2013		
	Friday 27 September 2013		
10	Monday 30 September 2013		
	Tuesday 1 October 2013		
	Wednesday 2 October 2013		
	Thursday 3 October 2013		
	Friday 4 October 2013		
1	Monday 7 October 2013	Planning Site Visits	Standards Committee (6pm)
	Tuesday 8 October 2013		RESERVED
	Wednesday 9 October 2013		Planning & Development Control Committee (1pm)
	Thursday 10 October 2013	Corporate Resources OSC	Lifelong Learning OSC
	Friday 11 October 2013		
2	Monday 14 October 2013		
	Tuesday 15 October 2013	Cabinet (9.30am) Annual Performance Report	
	Wednesday 16 October 2013	Housing OSC	Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 17 October 2013		Planning Strategy Group
	Friday 18 October 2013		
3	Monday 21 October 2013		
	Tuesday 22 October 2013		
	Wednesday 23 October 2013		
	Thursday 24 October 2013	Social & Health Care OSC	

	Friday 25 October 2013		
4	Monday 28 October 2013	Community Profile & Partnerships OSC SCHOOLS CLOSED	
	Tuesday 29 October 2013	SCHOOLS CLOSED	
	Wednesday 30 October 2013	SCHOOLS CLOSED	
	Thursday 31 October 2013	SCHOOLS CLOSED	
	Friday 1 November 2013	SCHOOLS CLOSED	
5	Monday 4 November 2013	Planning Site Visits	Standards Committee (6pm)
	Tuesday 5 November 2013		
	Wednesday 6 November 2013		Planning & Development Control Committee (1pm)
	Thursday 7 November 2013	Licensing Committee	
	Friday 8 November 2013		
6	Monday 11 November 2013		
	Tuesday 12 November 2013		County Council
	Wednesday 13 November 2013	Environment OSC	Teachers' Consultative Committee
	Thursday 14 November 2013	Corporate Resources OSC	Lifelong Learning OSC
	Friday 15 November 2013		
7	Monday 18 November 2013		JCC
	Tuesday 19 November 2013	Cabinet (9.30am)	Cabinet (Budget) (Provisional)
	Wednesday 20 November 2013	Housing OSC	Children's Services Forum (4.30pm)
	Thursday 21 November 2013	Schools Budget Forum	Planning Strategy Group
	Friday 22 November 2013		
8	Monday 25 November 2013		
	Tuesday 26 November 2013		

	Wednesday 27 November 2013		SACRE
	Thursday 28 November 2013		Social & Health Care OSC
	Friday 29 November 2013		
9	Monday 2 December 2013	Community Profile & Partnerships OSC	Standards Committee (6pm)
	Tuesday 3 December 2013		
	Wednesday 4 December 2013		
	Thursday 5 December 2013	OSC (Budget)	OSC (Budget)
	Friday 6 December 2013	OSC (Budget)	
10	Monday 9 December 2013	Planning Site Visits	RESERVED
	Tuesday 10 December 2013	Environment OSC Q2 Performance Reporting	County Council (Community Review)
	Wednesday 11 December 2013		Planning & Development Control Committee (1pm)
	Thursday 12 December 2013	Corporate Resources OSC Q2 Performance Reporting	OSC (Budget)
	Friday 13 December 2013	OSC (Budget)	
1	Monday 16 December 2013	OSC (Budget)	OSC (Budget)
	Tuesday 17 December 2013	Cabinet (9.30am) Q2 Performance Reporting	
	Wednesday 18 December 2013	Audit Committee	OSC (Budget)
	Thursday 19 December 2013	Planning Strategy Group	Lifelong Learning OSC Q2 Performance Reporting
	Friday 20 December 2013		
		CHRISTMAS RECESS	

2	Monday 30 December 2013	SCHOOLS CLOSED	
	Tuesday 31 December 2013	SCHOOLS CLOSED	
	Wednesday 1 January 2014	BANK HOLIDAY SCHOOLS CLOSED	
	Thursday 2 January 2014	SCHOOLS CLOSED	
	Friday 3 January 2014	SCHOOLS CLOSED	
3	Monday 6 January 2014		
	Tuesday 7 January 2014		
	Wednesday 8 January 2014	Housing OSC Q2 Performance Reporting	Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 9 January 2014	Social & Health Care OSC Q2 Performance Reporting	
	Friday 10 January 2014		
4	Monday 13 January 2014	Planning Site Visits	Standards Committee (6pm)
	Tuesday 14 January 2014		
	Wednesday 15 January 2014		Planning & Development Control Committee (1pm)
	Thursday 16 January 2014	Corporate Resources OSC	Planning Strategy Group
	Friday 17 January 2014		
5	Monday 20 January 2014	Community Profile & Partnerships OSC	
	Tuesday 21 January 2014	Cabinet (9.30am)	
	Wednesday 22 January 2014	Environment OSC	Children's Services Forum (4.30pm)
	Thursday 23 January 2014	Schools Budget Forum	
	Friday 24 January 2014		
6	Monday 27 January 2014		
	Tuesday 28 January 2014		County Council

	Wednesday 29 January 2014	Audit Committee	
	Thursday 30 January 2014		Lifelong Learning OSC
	Friday 31 January 2014		
7	Monday 3 February 2014		
	Tuesday 4 February 2014		
	Wednesday 5 February 2014	Housing OSC	
	Thursday 6 February 2014		
	Friday 7 February 2014		
8	Monday 10 February 2014	Planning Site Visits	Standards Committee (6pm)
	Tuesday 11 February 2014		
	Wednesday 12 February 2014		Planning & Development Control Committee (1pm)
	Thursday 13 February 2014	Corporate Resources OSC	Social & Health Care OSC
	Friday 14 February 2014		
9	Monday 17 February 2014	Community Profile & Partnerships OSC	JCC
	Tuesday 18 February 2014	Cabinet (9.30am)	County Council (HRA & Budget)
	Wednesday 19 February 2014		Teachers' Consultative Committee
	Thursday 20 February 2014	Licensing Committee	Planning Strategy Group
	Friday 21 February 2014		
10	Monday 24 February 2014	SCHOOLS CLOSED	
	Tuesday 25 February 2014	SCHOOLS CLOSED RESERVED	
	Wednesday 26 February 2014	Environment OSC SCHOOLS CLOSED	RESERVED
	Thursday 27 February 2014	SCHOOLS CLOSED	
	Friday 28 February 2014	SCHOOLS CLOSED	

1	Monday 3 March 2014		
	Tuesday 4 March 2014		
	Wednesday 5 March 2014	Housing OSC Q3 Performance Reporting	SACRE
	Thursday 6 March 2014		Lifelong Learning OSC Q3 Performance Reporting
	Friday 7 March 2014		
2	Monday 10 March 2014	Planning Site Visits	Standards Committee (6pm)
	Tuesday 11 March 2014		RESERVED
	Wednesday 12 March 2014		Planning & Development Control Committee (1pm)
	Thursday 13 March 2014	Corporate Resources OSC Q3 Performance Reporting	
	Friday 14 March 2014		
3	Monday 17 March 2014		
	Tuesday 18 March 2014	Cabinet (9.30am) Q3 Performance Reporting	
	Wednesday 19 March 2014	Environment OSC Q3 Performance Reporting	Children's Services Forum (4.30pm)
	Thursday 20 March 2014	Schools Budget Forum	Social & Health Care OSC Q3 Performance Reporting
	Friday 21 March 2014		
4	Monday 24 March 2014	Community Profile & Partnerships OSC	
	Tuesday 25 March 2014		
	Wednesday 26 March 2014	Audit Committee	
	Thursday 27 March 2014		Planning Strategy Group

	Friday 28 March 2014		
5	Monday 31 March 2014		
	Tuesday 1 April 2014		
	Wednesday 2 April 2014		Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 3 April 2014		
	Friday 4 April 2014		
6	Monday 7 April 2014	Planning Site Visits	Standards Committee (6pm)
	Tuesday 8 April 2014		County Council
	Wednesday 9 April 2014		Planning & Development Control Committee (1pm)
	Thursday 10 April 2014	Corporate Resources OSC	Lifelong Learning OSC
	Friday 11 April 2014		
7	Monday 14 April 2014	SCHOOLS CLOSED	
	Tuesday 15 April 2014	Cabinet (9.30am) SCHOOLS CLOSED	
	Wednesday 16 April 2014	Housing OSC SCHOOLS CLOSED	
	Thursday 17 April 2014	SCHOOLS CLOSED	
	Friday 18 April 2014	SCHOOLS CLOSED GOOD FRIDAY	
8	Monday 21 April 2014	SCHOOLS CLOSED EASTER MONDAY	
	Tuesday 22 April 2014	SCHOOLS CLOSED	
	Wednesday 23 April 2014	SCHOOLS CLOSED	
	Thursday 24 April 2014	SCHOOLS CLOSED	
	Friday 25 April 2014	SCHOOLS CLOSED	
9	Monday 28 April 2014	Community Profile & Partnerships OSC	

	Tuesday 29 April 2014		
	Wednesday 30 April 2014		
	Thursday 1 May 2014	Social & Health Care OSC	Planning Strategy Group
	Friday 2 May 2014		
10	Monday 5 May 2014	SCHOOLS CLOSED BANK HOLIDAY	
	Tuesday 6 May 2014		
	Wednesday 7 May 2014	Environment OSC	
	Thursday 8 May 2014	Corporate Resources OSC	
	Friday 9 May 2014		
1	Monday 12 May 2014	Planning Site Visits	Standards Committee (6pm)
	Tuesday 13 May 2014	Cabinet (9.30am)	RESERVED
	Wednesday 14 May 2014		Planning & Development Control Committee (1pm)
	Thursday 15 May 2014	Licensing Committee	Lifelong Learning OSC
	Friday 16 May 2014		
2	Monday 19 May 2014		JCC
	Tuesday 20 May 2014	Annual County Council	
	Wednesday 21 May 2014	Housing OSC	Children's Services Forum (4.30pm)
	Thursday 22 May 2014	Schools Budget Forum	
	Friday 23 May 2014		
3	Monday 26 May 2014	SCHOOLS CLOSED BANK HOLIDAY	
	Tuesday 27 May 2014	SCHOOLS CLOSED	
	Wednesday 28 May 2014	SCHOOLS CLOSED	
	Thursday 29 May 2014	SCHOOLS CLOSED	
	Friday 30 May 2014	SCHOOLS CLOSED	

4	Monday 2 June 2014		
	Tuesday 3 June 2014		
	Wednesday 4 June 2014		SACRE
	Thursday 5 June 2014	EUROPEAN ELECTIONS	
	Friday 6 June 2014		
5	Monday 9 June 2014	Community Profile & Partnerships OSC	Standards Committee (6pm)
	Tuesday 10 June 2014	Housing OSC YE/Q4 Performance Reporting	
	Wednesday 11 June 2014	Environment OSC YE/Q4 Performance Reporting	Teachers' Consultative Committee
	Thursday 12 June 2014	Corporate Resources OSC YE/Q4 Performance Reporting	Social & Health Care OSC YE/Q4 Performance Reporting
	Friday 13 June 2014		
6	Monday 16 June 2014	Planning Site Visits	
	Tuesday 17 June 2014	Cabinet (9.30am) YE/Q4 Performance Reporting	
	Wednesday 18 June 2014		Planning & Development Control Committee (1pm)
	Thursday 19 June 2014	Planning Strategy Group	Lifelong Learning OSC YE/Q4 Performance Reporting
	Friday 20 June 2014		
7	Monday 23 June 2014		
	Tuesday 24 June 2014		County Council
	Wednesday 25 June 2014	Audit Committee	
	Thursday 26 June 2014		

	Friday 27 June 2014		
8	Monday 30 June 2014		
	Tuesday 1 July 2014		
	Wednesday 2 July 2014		
	Thursday 3 July 2014	Licensing Committee	Social & Health Care OSC
	Friday 4 July 2014		
9	Monday 7 July 2014	Community Profile & Partnerships OSC	Standards Committee (6pm)
	Tuesday 8 July 2014		
	Wednesday 9 July 2014	Environment OSC	Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 10 July 2014	Corporate Resources OSC	
	Friday 11 July 2014		
10	Monday 14 July 2014		JCC
	Tuesday 15 July 2014	Cabinet (9.30am)	
	Wednesday 16 July 2014	Audit Committee	Children's Services Forum (4.30pm)
	Thursday 17 July 2014	Schools Budget Forum	Planning Strategy Group
	Friday 18 July 2014		
1	Monday 21 July 2014	Planning Site Visits SCHOOLS CLOSED	
	Tuesday 22 July 2014	SCHOOLS CLOSED	RESERVED
	Wednesday 23 July 2014	SCHOOLS CLOSED	Planning & Development Control Committee (1pm)
	Thursday 24 July 2014	SCHOOLS CLOSED	Lifelong Learning OSC
	Friday 25 July 2014	SCHOOLS CLOSED	
2	Monday 28 July 2014	SCHOOLS CLOSED	
	Tuesday 29 July 2014	SCHOOLS CLOSED	

	Wednesday 30 July 2014	SCHOOLS CLOSED	
	Thursday 31 July 2014	SCHOOLS CLOSED	
	Friday 1 August 2014	SCHOOLS CLOSED	
		AUGUST RECESS SCHOOLS CLOSED	

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